

**PUBLIC HEALTH ENGINEERING DEPARTMENT  
Govt. of RAJASTHAN**

**Application Form for Enlistment of Vendors**

Name of Product:

To be filled in by manufacturer and submitted to Chief Engineer (Technical), PHED, Rajasthan, Jaipur. Separate sheet of paper may be used wherever required for additional information.

<b><u>General Information</u></b>		
<b>1.</b>	<b>Details of Manufacturer</b>	<b>Description to be filled in by Applicant</b>
1.1	Name of manufacturer	---
1.2	Name of Items for which applying	---
1.3	Brand Name of Items	---
1.4	Web site Address	---
<b>2.</b>	Month & Year of establishment of Company	
<b>3.</b>	<b>Nature of Company.</b> Whether Sole proprietorship, partnership, private Ltd or Public Sector?	
<b>4.</b>	Sales Tax / VAT registration No.	
<b>5.</b>	Income Tax PAN No.	
<b>6.</b>	Excise department registration No.	
<b>7.</b>	Whether full excise exemption is available because located in excise exempted area or otherwise.	
<b>8.</b>	<b>Type of Industrial Unit as per DIC / NSIC registration</b>	
8.1.	Category of Unit. Whether Micro, Small, Medium or Large enterprises?	---
8.2.	Whether SSI unit of Rajasthan State?	Yes/No
<b>9.</b>	Month Year of Commencement of Production for the product for which application is submitted.	---
<b>10.</b>	<b>Contact details</b>	
<b>10.1.</b>	<b>Address of Registered Office</b>	---
10.1.1	Name of Contact Person	---
10.1.2	Telephone - Landline	+91-

10.1.3	Telephone- Mobile.	+91-
10.1.4	Telephone - Fax	+91-
10.1.5	e-mail address	---
<b>10.2</b>	<b>Address of factory.</b>	---
10.2.1	Whether Factory is located in backward industrial area?	Yes/No
10.2.2	Name of Contact Person in factory	---
10.2.3	Telephone - Landline	+91-
10.2.4	Telephone- Mobile.	+91-
10.2.5	Telephone - Fax	+91-
10.2.6	e-mail address	---
<b>10.3</b>	<b>Head of the organisation</b>	
10.3.1	Name of owner	
10.3.2	Telephone - Landline	+91-
10.3.3	Telephone- Mobile.	+91-
10.3.4	Telephone - Fax	+91-
10.3.5	e-mail address	---
<b>11.</b>	Name of other top management personnel with designation.	---
<b>12</b>	Name and Address of associate	---
<b>13</b>	Banker's Name & address.	---
<b><u>Manufacturer's capacity</u></b>		
<b>14.</b>	<b>Annual Capacity In terms of quantity / Numbers.</b>	
		Qty      NOs      Amount (lac ₹)
14.1.	Licensed	
14.2	Installed	
14.3	Actual achieved in last 3 Years.	
14.4	2012-13	
14.5	2013-14	
14.6	2014-15	
14.7	Present Manufacturing capacity	
<b>15.</b>	<b>Annual turnover based on Balance Sheet for the last 3 years for the particular item. (Submit copy of Balance Sheet of last 3 years.)</b>	
	2011-12	----- lac ₹
	2012-13	----- lac ₹
	2013-14	----- lac ₹

<b>16.</b>	<b>Manufacturing range.</b>	
16.1	Attach list of items, sizes, classes & its manufacturing capacities.	
<b><u>Facilities available</u></b>		
<b>17.</b>	<b>Technical Staff</b>	
17.1	Details of Engineers and other technical staff available.	
<b>18.</b>	<b>Manufacturing Facilities.</b>	
18.1	Adequacy of manufacturing machinery (List of machines, facilities to be attached separately)	
18.2	List of Material/Component, testing equipment with make, year of purchase.	
<b>19.</b>	<b>Testing Facilities.</b>	
19.1	Approved by reputed organization? if yes, Give details.	
19.2	List of tests carried out on raw material.	
19.3	List of tests carried out on product during manufacturing	
19.4	List of tests carried out on final product.	
19.5	All measuring instrument are calibrate from NABL Approved Lab? (furnish records)	
19.6	Details of in- House testing facilities, testing equipments available as per relevant IS/ or any other relevant standard.	
19.7	Testing facilities dependent on external Agencies.	
19.8	Adequacy of testing facility.	
19.9	R& D Facilities and available infrastructure if any	
19.10	Quality awards if any	
19.11	Technical Collaboration if any.	
<b>20.</b>	<b>BIS / Other relevant licenses.</b>	
20.1	BIS license Nos. with certified copies. Details of size and class	
20.2	Copies of other relevant licences, if any	

20.3	ISO-9001:2008, ISO: 14001:2004, OHSAS: 18001:2007 Certificate if any.	
20.4	Is the BIS/Other relevant licenses under suspension/ cancellation at the time of submission of application.	Yes/ No
20.5	Is the BIS/Other relevant licenses under stop marking at the time of submission of application.	Yes/ No
20.6	Was the BIS/Other relevant licenses ever put under stop marking since 01.04.2014 and has been resumed at the time of submission of application.	Yes/ No
20.6.1	If Yes Date of Stop Marking	
20.6.2	Date of resumption of marking	
<b>21.</b>	<b>Performance reliability</b>	
<b>21.1</b>	Satisfactory execution of supply orders with Contents and order value details in last 3 years	
21.1.1	With PHED Rajasthan	
21.1.2	With other Deptt. of Govt. of Rajasthan.	
21.1.3	With other Govt., Semi Govt., Public sectors etc.	
<b>21.2</b>	Performance Certificates on order completion vis-à-vis contractual	
21.2.1	With PHED Rajasthan.	
21.2.2	With other Deptt. of Govt. of Rajasthan.	
21.2.3	With other Govt., Semi Govt., Public sectors etc.	
<b>21.3</b>	Quality Assurance Plan of the Product submitted to various departments/ organisation.	
<b>21.4</b>	Details of Third Party Inspection (Testing) done for the product.	
<b>22.</b>	Manufacturer may give any additional information, if seems necessary.	

Signature of applicant

Name of applicant

Designation

Date

Place

Name of Firm with seal & stamp

## List of Enclosures with Manufacturer Registration Application.

(This is an Indicative list)

Sr no.	Particular	Enclosures no.	Page No.
1.	Covering Letter, addressed to <b>Chief Engineer (Technical)</b> , 2-Civil Lines, Jal Bhawan, PHED Jaipur (Raj.)-302002, (0141- 2222342, <a href="mailto:ri_tm@nic.in">ri_tm@nic.in</a> ).		
2.	Company Profile		
3.	Financial Soundness /Net worth /Credit facility with letter from Banker.		
4.	List of Top management personnel with Designations.		
5.	Copy of registration as Micro, Small, Medium or Large enterprises.		
6.	Copy of Memorandum& Articles of association ROC, partnership deed etc.		
7.	Copy of Certificate of VAT &CST Registration No.		
8.	Copy of Central Excise Registration Certificate		
9.	Copy of ISO License.		
10.	Copy of Income Tax Permanent Account No.(PAN CARD )		
11.	Copy of BIS Licenses for products.		
12.	Copy of Import & Export license ,if any.		
13.	Copy of certificate of Quality awards, National Award for Research & Development, Outstanding Entrepreneurship, if any.		
14.	Details of R& D Facilities, if any.		
15.	Proof of Technical Collaboration, if any.		
16.	Copy of audited Balance sheet with turnover Details for last 3 years (2011-12, 2012-13, 2013-14)		
17.	List of product's manufacturing range, Capacity, type, class, size viz.		
18.	Attach Product Catalogues ,Brochure of items ,range ,sizes ,classes with their capacities etc.		
19.	List of Technical staff like Engineers , Quality control staff, Production staff etc.		

<b>Sr no.</b>	<b>Particular</b>	<b>Enclosures no.</b>	<b>Page No.</b>
20.	List of Machinery, facility with complete Details, make , year of purchase.		
21.	List of machinery & equipments for Material Handling		
22.	List of tests carried out on raw material and product.		
23.	Details in-House testing facilities, testing equipments available as per relevant IS.		
24.	List of Available gauges, measuring device, testing equipment, meters, inspection aids, Instrument with makes & its NABL Approved Lab Calibration report.		
25.	Copies of Approval by statutory and/or any other reputed inspection agency.		
26.	List of regular customer/ client for same products.(after1.04.2012)		
27.	List of regular customer / client for export order for same products (after1.04.2012).		
28.	Copies of supply order from PHED, Rajasthan for Last 3Years (if any)		
29.	Copies of supply order other than PHED, Rajasthan. Last 3 Years (after1.04.2012)		
30.	Copies of Performance reports from PHED. (after1.04.2012)		
31.	Copies of Performance reports from clients other than PHED. Last 3Years (after1.04.2012)		